

KRISHNA CHANDRA COLLEGE



Estd. 1897

(Govt. Sponsored)

ACCREDITED BY NAAC WITH 'GRADE B'
HETAMPUR, BIRBHUM.

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HRA Declaration Vide Higher Edn Dept Order no 597-Edn(CS) dt 09.06.1999

I do hereby declare that —

1. I am incurring/~~Paying/Contributing some expenditure on rent/~~towards house on property tax or maintenance of the house owned by myself/parents/son(s)/unmarried daughter's/Spouse.
 2. I am Married/~~Unmarried/Widow/Widower.~~
 3. I and my spouse ~~am/~~are not enjoying any accommodation provided or owned, by the College authorities, Universities, Govt. undertaking any Statutory or Local Body.
 - 3(a) ~~I am paying Rs. as rent for accommodation provided by Govt./any Govt. Undertaking, any statutory or local body.~~
 4. ~~My Wife/Husband is not in service under the Govt. of India or any state Govt. or Undertaking of the Central or any State Govt. any Statutory or, local Body, Educational Institution, etc.~~
Or
My wife/husband is employed and following are the particulars of her/his employment and pay etc. drawn by her /him
 - a) Name and address of her/his office, institution, organization
.....
.....
 - b) Present pay per month, scale of pay
Basic Pay: as on (date)
 - c) House rent Allowance drawn by her/him per month & date of next increment
HRA: Date of next increment
- Or
My husband/wife does not draw any HRA because NOT APPLICABLE

Date:

Signature of employee

Name:

Designation: Assistant/Associate Professor

I do hereby, declare that the particulars, given are true

.....
(Signature of the Spouse of the employee)

Signature of employee

Name:

Designation: Assistant/Associate Professor

Note:

- (1) Strike out which is not applicable.
- (2) If the employee or spouse enjoys free/rented accommodation/quarter, then the employee will not be entitled to get HRA
- (3) Attested Xerox copy of the certificate of HRA issued by the employer of the spouse should be furnished.

Signature of the appointing authority
of the spouse with seal

Signature of the Principal, K C College
with seal